



2019 Development Intern

The Development & Community Relations Department at Hope Ministries is seeking an intern for summer 2019.

Purpose: Provide a college student with experience in fundraising communications and administrative support, public relations and event planning in a nonprofit setting.

Requirements:

- Student must understand and agree with Hope Ministries' Mission Statement, Core Values and Statement of Faith.
- Student must have at least one full year of college coursework completed, as well as prior work experience.
- Must relate to people who are homeless, hungry and hurting with respect and compassion.
- Strong communication and organization skills, professionalism, maturity and flexibility. Video and photography interest and experience helpful.

Internship duties will include:

- Development communications support
- Fundraising and donor relations research
- Public/media relations support
- Social media strategy and coordination
- Donor and public event planning
- Other duties as assigned and based on intern interest/expertise

Reports to: Grantwriting & Communications Coordinator

Timeframe: Summer 2019, up to 15 hours per week.

Compensation: \$7.25 per hour

Review Statements of Faith, Core Values, Mission/Purpose Statement and Qualifications for Employment found on our website at www.hopeiowa.org
Are you in agreement with them?

To apply, you must send both resume and cover letter by mail or email to:

Hope Ministries
ATTN: Cole Lindholm (Director of HR)
5075 E. University Ave. Suite B
Pleasant Hill, IA 50327
clindholm@hopeiowa.org